Consent Agenda – July 11, 2023

1. Minutes: June 6, 2023
2. President’s Report
3. Executive Committee Report
4. Finance Committee:
   1. We are happy to report that James Neves with Edward Jones will be managing our endowment account. Alison met with him in mid-June to confirm his interest and availability, then reported his successful acceptance to the Exec Committee. Bob Thomson and Alison will be scheduling a final meeting with him to set up the account in early July.
   2. Check signer changes for the First American accounts are in progress. There will be six signers, and all but two have signed the papers. Alison is herding this project and will get the finished documents back to the contact person at First American. Thanks to Peter H, Gwen, Eugenia, Katherine and Bob for agreeing to help with this vital task.
   3. Emily B and Alison have started gathering the documents for filing our FY23 taxes. Aiming to have this completed by end of July.
5. Fundraising Committee:
   1. The Fundraising Committee has reviewed all SOPs for its area and is getting final edited copy up onto the website and copies of the Word/PDF to Emily B. for SCNC Inc. Records.
   2. Silent Auction: Please start working on getting items for the Silent Auction at the September Annual meeting. These will be due in to SCNC Inc. by Sept. 13. Volunteers are needed to log in and prepare items on Sept. 16 (8:30-12:30 p.m.).
   3. Jack-O-Lantern Jog: Race Day is October 29. Volunteers are needed for that day, as well as the day before to get T-Shirts and awards ready for the event. We are reaching out to Subaru to renew its sponsorship this year. If they renew, it will be for $2500 (effective January 1, 2024, race sponsorships will go up to $3000.) The committee proposes that as long as Subaru continues to renew, this can remain at the $2500 level. All other aspects of event planning have either started or will be starting shortly.
   4. Birdseed Sale: The committee needs input from the Board on the date for this year’s event, due to the timing of the Jack-O-Lantern Jog. The committee will provide support to Emily B on all aspects. We will be creating a handout on cleaning bird feeders and bird health, etc, as well as a first aid guide for birds. We did this a couple of years ago and want to make it a regular part of this event. We will also try to give out the “Native plants for birds” posters.” A volunteer sign up sheet will go out in September.
   5. Giving Tuesday: We are hoping ideas for a project will come out of the August retreat. We will also reach out to Randy and his team for needs.
   6. Frog Hop: Checking on the date for this event in February. The committee is reaching out to area businesses for sponsorships. Piedmont Orthopedics has been contacted, but the committee is open to other suggestions as we are hoping to lock this in by September. This will go to the first business that agrees to the sponsorship.
   7. Volunteer signup sheets for these events will go out in September.
6. Governance Committee: Our 2023-2024 Board Retreat will be held Saturday, August 5th from 9:00 to 4:00 at Walker Hall. We will focus on short- and long-term goals, get to know our board members, and enjoy time together at the nature center. Lunch will be provided by Marti's at Midday (world-famous pimento cheese, curry chicken salad, and the best veggie sandwich you'll ever eat). If you have anything specific you'd like to focus on at the retreat, please let Katy, Bob, Rachael, or Emily C. know. See you there!
7. Marketing & Membership:
   1. Pie Day: We will be connecting with Emily B in the near future to start work on this year’s invitation, which we will need to mail in August. Also, after considerable discussion, we feel engaging Cicada Rhythm for Pie Day is not appropriate (the cost is too high and the event is not suitable for the audience engagement this band deserves.) The band might be open to a dedicated fundraising event; we will communicate with the Fundraising Committee. In the meantime, Edith is going to see if an ensemble of students from the UGA School of Music can be assembled. Other leads/ideas are welcome. Added after report submitted: Tammy Kemper has a lead on a band and so this is being pursued before reaching out to Music students.
   2. Brochures: Supplies are getting low, so we will be working with Emily B to see if any updates are needed before reprinting.
   3. Flagpole Guide to Athens: We are currently working with designers at the Flagpole to create this year’s ad. On a related note, we decided not to pursue an ad in the Visit Athens GA Guide to Athens due to the unbudgeted expense, but will look into the option for next year.
   4. The committee will meet again at 4:30 p.m. on July 11.
8. 50th Anniversary Ad Hoc Committee:
   1. **Art Exhibit**: runs July 9-Aug 20, Reception July 16

-PR for exhibit and reception will be mostly word of mouth, facebook, and flyers. Please tell your friends.

-Emily B is picking up food and utensils. Halley is in charge of drinks.

-Katherine will bring green tablecloths and some membership information. Emily C will ask Mary Lou if she can create a table decoration.

-We should wear our board nametags. We will provide nametags for Artists.

-We have enough volunteers for the event but need an audience. Please come and bring friends.

b. **Adopt a Book:** Emily Carr will get details to me soon.

c. **50K Fundraiser 2nd Mailing:** ready to send out end of June

f. **Work Day:** need to find good Saturday in November. Talk to Gary and Randy.

g. **Time Capsule:** Gwen has been working on this. She has a list of kinds of items to put in a time capsule. We need to pick a date and location, and pick out a capsule.

h. **Interviews:** They have been continuing, thanks to hard work by Roger Neilson. Some interviews have been submitted to the UGA Special Collections Library and will be available for the public to access, though it will be mostly historians, etc. We will get information about how to access them.

I. **Social Media Note:** Since I (Katherine) will no longer be a member of the Executive Committee, after this I will need you all to keep me up to date about anything that needs to be put on Facebook.

**Current Schedule:**

Monday—Corporate Sponsors

Tuesday—Gift Shop

Wednesday—Inc or SCNC events or history

Thursday—Membership

Friday—Board News

Saturday—community share (Katy)

Sunday—funny (Katy)

1. Facility Supervisor’s Report:

# Operations Coordinator’s Report: See separate file.

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