



www.sandycreeknaturecenterinc.org

Sandy Creek Nature Center, Inc., a private, non-profit organization, partners with Athens-Clarke County to support, promote and protect the environmental education and preservation efforts of Sandy Creek Nature Center.

Board of Directors Meeting Minutes

Date – April 5, 2022

Location: Sandy Creek Nature Center

Start: 5:30 p.m. **End:** 6:45 p.m.

Motion to Adjourn: Mark

Second: Edith

Majority Vote: Yes

✓	Task	Reporter
	<p>Board Members Present - Emily Carr, Manita Dean, Katherine Edison, Susie Haggard, Peter Hawman, Edith Hollander, Alison Huff, Tammy Kemper, Mark Ralston, Mary Lou Neuhauser, Eugenia Thompson</p> <p>Also present - Randy Smith</p> <p>Absent – Gary Crider, Tammy Freeman, Rachael Hawthorn, Gwen Lott, Halley Page</p> <p>Also Absent - (Katie Eckhart, OC)</p> <p>Guest – Madison Christol, SCNC Intern</p>	
	<p>Approval of Minutes:</p> <ul style="list-style-type: none"> The March minutes were approved. 	
	<p>President’s Report</p> <ul style="list-style-type: none"> Birthdays for April – Halley Halley and Walt are both recovering well. The 50th anniversary committee has lots of ideas for the next year to include monthly events. Janisse Ray, the local nature author, has agreed to speak at one and for free! The bathroom renovation project manager to review the bid entered. The bench for SCNC in honor of Rhonda is being ordered Emily and Tammy K. will staff a table at the Green Life Expo at Terrapin on April 22 from 4-6pm. Tammy F. has been given a 3 month LOA due to her current work situation. 	Katherine Edison
	<p>Operations Coordinator’s Report</p> <ul style="list-style-type: none"> See attached report. 	Katherine Edison
	<p>Treasurer’s Report</p> <ul style="list-style-type: none"> The taxes were filed after the revisions had been made and all the Board members had reviewed. The revised budget had been sent to everyone to review before the meeting. A motion was made to approve the revised budget by Emily, a second by Mark and voted on by the majority. 	Katherine Edison

✓	Committees
	<p>Finance Committee Chair –Rachael Hawthorn (Treasurer) Members - Susie Haggard, Alison Huff</p> <ul style="list-style-type: none"> - Investments – The Investment SOP will be sent to all Board members to review before the next meeting and be prepared to discuss and finalize at the next Board meeting. - Taxes – Our accountant will be hired to come to our September Board meeting to review the taxes with us before filing this fall. - Insurance - Other <ul style="list-style-type: none"> • Check signers need to be changed in July, remove Emily and Rachael, add Alison and Katherine.
	<p>Fund Raising Committee Chair – Emily Carr (Vice President) Members –Gary Crider, Manita Dean, Peter Hawman, Edith Hollander, Mary Lou Neuhauser,</p> <ul style="list-style-type: none"> - Gift Shop (Inventory - 10,124.17) <ul style="list-style-type: none"> • Getting some new inventory from local artists. - Events <ul style="list-style-type: none"> • Frog Hop is coming up next month, May 1st - Donors <ul style="list-style-type: none"> • Corporate sponsor packets and training coming soon. • Have planned giving info for brochures, online, and to solicit long term members. Will ask financial planners to have brochures available for their clients. - Other <ul style="list-style-type: none"> • Gift bags will be revised to use more “green” items. • Have asked, Jenny Alvarez, a friend of Manita, to make a quilt or quilts and maybe other items from race t-shirts. • Will do some fund raising 50th Anniversary events. • Plan to approach REI about being a sponsor and using the Nature Center as a place to hold classes. Will also ask Half Moon Outfitters if they will be a sponsor.
	<p>Governance Committee Chair – Tammy Kemper (Secretary) Members – Tammy Freeman, Halley Page</p> <ul style="list-style-type: none"> - Nominations <ul style="list-style-type: none"> • We have interviewed three potential new board members. Bob Thomson, Katy Manley, and Lindsey Adams. They have been approved by the Executive Committee. Alison made a motion to approve them for the ballot in June or to fill an empty position, a second by Mark, and approved by a majority vote. Claude Gonzalez filled out an application but do not have an interview scheduled yet. Pam Bowers has not filled out an application at this point. - Education <ul style="list-style-type: none"> • Still working on revising the new Board member orientation. - Processes - Other <ul style="list-style-type: none"> • We still need a VP candidate. Please consider serving in this role starting in July.
	<p>Marketing & Membership Committee Chair – Katherine Edison (President) Members – Gwen Lott, Mark Ralston, Eugenia Thompson</p> <ul style="list-style-type: none"> - Marketing <ul style="list-style-type: none"> • The table runner ordered was not a good quality one. A new one is being ordered.

	<ul style="list-style-type: none"> • Business card sized Membership solicitation cards are being developed. • We will be putting an ad in the Flagpole Green Edition. <ul style="list-style-type: none"> - Membership - Annual Meeting - Other <ul style="list-style-type: none"> • We are continuing to work on M&M SOP.
--	--

✓	Facility Supervisor's Report
	<p>Reporter – Randy Smith</p> <ul style="list-style-type: none"> - Managed Forest - Playscape Upkeep <ul style="list-style-type: none"> • Walkthrough was done and a few fixes will be made. - Restroom Renovation <ul style="list-style-type: none"> • Only one bidder and we will see if they meet all the objectives. - SPLOST Project <ul style="list-style-type: none"> • Interpretive messaging is being worked on. Will probably be open for bids in Aug or Sept. - Brick Factory <ul style="list-style-type: none"> • A map of the brick factory will be done soon. • Gwen is helping with history information. - Other: <ul style="list-style-type: none"> • A prairie burn was done. • Day Camp will not have a bus. So, the kids will rotate days between SC Park and SCNC. Still don't have enough staff. • ACC is developing policies to criminalize using public property for uses other than it is intended. • Will be looking into getting some "period appropriate" furnishings for the log cabin. • Trail map and trail names are being updated.

✓	Any Additional Old or New Business or Parking Lot Ideas
	Susie Haggard read and submitted her resignation, effective immediately. She has served on the board for over 25 years. She will now be doing a lot of traveling with her husband.

✓	Next Meeting	Date
	Executive Committee - Tuesday (10a)	April 26
	Board of Directors – Monday (5:30p)	May 2

✓	Important Upcoming Dates	Date
	Frog Hop Race	May 1
	Partnership Agreement renews	Mar. 26, 2026

✓	Action Steps	Board Members
	<p>Playscape Upkeep Sign Up: (sign up for 3 to 4 times per year) https://docs.google.com/spreadsheets/d/1S7A1a2OkBoEDU_S8sNQ_9Cv6Y_gsErQPdXLYt21mlyk/edit#gid=0</p> <p>Enter Volunteer Hours Monthly and Events Sign Up: (Frog Hop May 1) https://docs.google.com/spreadsheets/d/1wH8L18RkKbKDIht0Cp3StmGm2_R5xCgz2Tx4EMPkL5pk/edit#gid=640572208</p>	